

**MINUTES
TOWN OF FORT MILL
UDO ADVISORY COMMITTEE MEETING
November 18, 2015
The Spratt Building, 215 Main Street
6:30 PM**

Present: James Traynor, Ben Hudgins, Chris Wolfe, John Garver, Tom Petty, Hynek Lettang, Jim Thomas, Planning Director Joe Cronin, Assistant Planner Chris Pettit

Absent: Jay McMullen, Louis Roman

Guests: Paul LeBlanc (LSL Planning)

Chairman Traynor called the meeting to order at 6:31 pm.

Chairman Traynor stated that the minutes from the September 16, 2015, meeting were not included with the agenda packet, and recommended deferral until a subsequent meeting. There was no objection, and the minutes were deferred.

ITEMS FOR INFORMATION / DISCUSSION

1. **Discussion of Articles X-XII:** Mr. LeBlanc provided a detailed review of the recommended language for the following articles:

- **Article X – Off-Street Parking, Loading and Transportation:** Article X included recommendations from the consultant for parking, loading and transportation requirements within the new UDO. Committee members were asked to submit their comments via email in advance of the meeting. Mr. LeBlanc reviewed and discussed the comments which were received.

A discussion took place regarding minimum and maximum parking requirements for a variety of uses, shared parking agreements, temporary parking, parking requirements in the downtown area, bike and electric vehicle parking, parking lot design, and access management. A detailed discussion also took place in regards to sidewalk requirements and traffic impact analyses.

- **Article XI – Landscaping, Buffering & Tree Preservation:** Article XI included recommendations from the consultant for landscaping, buffering, and tree preservation requirements within the new UDO. Committee members were asked to submit their comments via email in advance of the meeting. Mr. LeBlanc reviewed and discussed the comments which were received.

A discussion took place regarding landscaped buffers, screening requirements, streetscapes and greenbelts, parking lot landscaping requirements, minimum plant

sizes and materials, and standards for berms, walls and fences. Discussion of the tree preservation section of Article XI was deferred until the next meeting.

- **Article XII - Signs**: Discussion of this article was deferred until the next meeting.

There being no further business, the meeting was adjourned at 9:33 pm.

Respectfully submitted,

Joe Cronin
Planning Director